

Board of Trustees Meeting Minutes 11th Sep 2025

Meeting Details		
Date & Time	Thursday 11th Sept 2025, 6.00 – 8.00pm	
Attendees	Caine Webster (Principal), Alexandra Modlik (Presiding Member), Matthew Pervan (Property), Theresa Marwick, Christina de Boer, Manuela Hodgson (Secretary), Kate Excell (Staff Rep)	
Apologies		
Meeting Agenda		
Item & Link to Papers	Led By	Action
1. Intro and Admin	Caine	MV: Alex offered to stand as presiding member for the remainder of 2025. No other candidates. Alex is declared presiding member.
1.1 Welcome / Karakia	Caine	
1.2 Present / Apologies		
1.3 Welcome		
1.4 Elect Presiding Member		
1.5 Declaration of Interests - None		
1.6 Confirmation of Agenda		
1.7 Confirmation of previous minutes Action Points / Matters Arising from Previous Meetings – exception reporting only		
1.7.1 Minutes of Meeting 14th Aug.docx.pdf		
1.7.2 BOT Action List		
2. Correspondence	Alex	Action: Caine to share with the BOT
2.1 Board / School correspondence		
2.1.1 Letter from Public Service commissioner to the presiding member regarding the negotiations between teachers’ union and government		
3. Performance Strategic Direction	Caine	MV: Agree to offering 3 out of zone spaces at NE level to priority 1 - 3 Matt, Alex
3.1 Principal's report		
3.1.1 NE spaces for out of zone for 2026 Proposal to offer 3 out of zone spaces for NE (these will be for siblings of existing students)		
3.1.2 Request from the council for numbers within the subdivision in our zone		
3.1.3 Discussions around input for an updated strategic plan and what the community consulting could look like. Potentially break it up into multiple surveys		
3.1.4 Discussions around achievement targets.		
3.1.5 Comments about the principal’s report, to see a breakdown of time spent on the different subjects, curriculum into the governance schedule		
3.1.6 Executive summary at the beginning of the principal’s report		
		MV Term dates, starting on the 4rd of Feb, finishing on the 16th Matt, Christina
		Action: BOT to comment on the draft community consultations before next meeting, discussions in the next meeting.
		MV BOT agrees that our targets for student achievement should be 100%, Christina, Matt
		Action: Caine to add a exec summary to beginning of his principal’s report, template to come from Christina



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| 7.3 | Review Forward Agenda | |
| 7.4 | Comments on meeting procedures and outcomes | |
| 7.5 | Closing karakia | |

Next meeting 23rd Oct 2025, 6pm

Approved

Presiding Member

Alex Modlik

Date

27/11/25.