



**Te Ara Maurea  
Roydvale School**

**Bring Your Own Device  
B.Y.O.D  
Years 3-6**

## **Te Ara Maurea Roydvale's B.Y.O.D Intention**

Children will seamlessly integrate Digital tools across the curriculum to enable anywhere, anytime learning to occur. At Te Ara Maurea Roydvale School our mission statement for our learners is "Fostering a Future Generation".

## **Why B.Y.O.D?**

We live in an ever changing world where schools are not the only source of learning. Our students are using digital devices outside of school to communicate and learn. Digital devices are also being used in school to further enhance their learning.

Te Ara Maurea Roydvale School integrates the use of digital devices across the curriculum on a daily basis. We have a number of school owned devices accessible to students, however offer the option for students to bring their own suitable device should they wish to.

## **Safety Online**

Today's world provides your children with unlimited access to a digital culture both locally and internationally. To participate fully, ethically and safely in this world our students must stand up and exercise their rights and responsibilities as a digital citizen. A digital citizen will be challenged to make sensible online choices, choices about which security systems are in place and the pathway they choose to take with their digital device.

Te Ara Maurea Roydvale School has well managed systems in place to filter internet content, we are part of N4L - *Network for Learning* to monitor the Internet traffic and safety of the children online. It is a shared responsibility as educators and parents is to ensure that our students access and use digital devices correctly through successful choice making.

Should families choose to engage in the BYOD process they will be required to read, agree to and sign the Te Ara Maurea Roydvale School BYOD policy and agreement. Students and parents/caregivers will have already signed our Digital Citizenship Agreement.

## **G- Suite for Education**

Te Ara Maurea Roydvale School is a Gsuite for Education School. Students in year 3-6 have their 'own' ( school managed ) Gmail account and make use of the other Google tools such as Google docs, Slides and sheets.

## What is Hapara Dashboard?

Hapara is a teacher dashboard designed to manage students' Google Apps. It allows teachers to create folders for all students, share documents and manage in real time students online activities while at school.

## Choosing the right device.

If you are considering purchasing a device for your child please consider the following.

- The device must have a screen larger than 7".
- Keyboard (wireless if using a tablet).
- Wireless internet capability.
- Headphone jack with child's own headphones.
- Battery life - ideally the battery should last for 5-6 hours to be able to get through the school day without recharging.
- Light enough for a student to easily carry.
- The device must have a protective cover or bag. A sleeve type protector is not recommended as the device can easily slip out.
- Insurance - While we take care to protect students' property, we cannot accept responsibility for devices being dropped, damaged, lost or stolen. Please make sure it is covered for these possibilities. Check with your insurer. We will have lockable storage systems in classrooms.

Te Ara Maurea Roydvale School recommends the Chromebook for price, access to the internet and Google Apps.

If families do choose to provide other Digital Devices they must be able to access and use Google apps; g-mail, docs, drive, sheets and slides.

All personal devices must be set up at home, ready for use at school. We will provide a wifi access passcode once students bring their device to school.

If children are bringing devices previously used by other family members please ensure that other accounts have been logged out of, before bringing the devices to school.

To help keep our network and your devices secure please

- Ensure your child's device is password protected.
- Keep devices up-to-date, use anti-virus software.
- Make sure any software is downloaded from *trusted* and *verified* sources.

**Please also remember that devices need to be clearly named.**



# Te Ara Maurea Roydvale School

## **Bring Your Own Device Policy**

Technology has an increasing role in teaching and learning, and in our daily lives. We encourage our students to use technology effectively and responsibly.

In keeping with our Health, Safety, and Welfare policy, we maintain comprehensive cybersafety policies and procedures to guide our use of the internet and ICT devices and equipment. These include filing signed cybersafety ( Digital Citizenship) agreements, including a BYOD agreement if a digital device is brought to school.

Students in years 3–6 may bring their own digital device to use at school to enhance their learning, provided that the following conditions are met:

- The student and their parent/caregiver must read and sign the [BYOD agreement](#) before a device is brought to school. This outlines the expectations and responsibilities of each party.
- The device is suitable for the purpose as per the recommendations in the BYOD information booklet. (It needs to be wifi capable, have a screen size no less than 7", G Suite capable and come to school fully charged.)
- Parents record the serial number of the device, and are responsible for its insurance, servicing, repairs, etc. All devices brought to school under the BYOD programme will be at the risk and responsibility of the owner. The School's insurance policy does not cover loss or damage to devices brought to school.
- Parents are also responsible for ensuring that the device has an antivirus program installed; and for checking and updating any apps installed on the device.

If a student breaches the BYOD agreement, they may lose the privilege of bringing their own device to school, and the school's behaviour management plan may be invoked.