



Sports and Events Centre

Expression of Interest of Hire

Email Address	
Name of Hirer	
Reason for Hire	
Contact Name	
Contact Number	

Date you require the facility	/ /
Time of entry - This must include set up time	AM / PM
Time of Exit - This must include clean up time	AM / PM

Area (s) required for hire (Tick all that apply)

	Sports Hall - (not stage, side rooms or kitchen)
	Whole venue - (incl stage, side rooms and kitchen)
	Whole venue + floor protector - (floor protector to be set up and packed away by hirer)
	Whole Venue + floor protector +audio +2 mics - (subject to an approved operator)
	Music room

Please see overleaf for other equipment available for hire and declaration that you will abide by the Terms and conditions of Hall Use and Hire Agreement.



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Other equipment requirement - Tick all that apply

	Cleaning (this must be pre-arranged)
	Laying and pack away of floor protector (subject to availability)
	Floor Protector (per 1x2m mat)
	Chairs (125) padded banquet chairs
	Chairs (23) one chair seats 4 people
	Trestle Tables (12)
	Stage Lighting 2 x LEDs (subject to suitable person to operate)

Bond (Negotiable at the sole discretion of the CEO) - Refundable at end of hire

Please provide a bank account number for the Bond Refund

Declaration

I have read and should I hire the venue I agree to abide by the Terms and Conditions of use as per the link below: -

Terms and conditions of Hall Use and Hire Agreement. See Link:
[-https://hail.to/ohoka-school/article/rHywIMn](https://hail.to/ohoka-school/article/rHywIMn)

Print Name: - _____

Signed: - _____

Date: - _____